



FRCS ADMINISTRATION
6657 W. OTTAWA AVE., #A-17
LITTLETON, CO 80128-4500
(720) 922-3269
FAX (720) 922-3296
WWW.FRONT RANGE CHRISTIAN.ORG

FRONT RANGE CHRISTIAN SCHOOL

"... in order that they may know the mystery of God, namely, Christ, in whom are hidden all the treasures of wisdom and knowledge". Col 2:2-3

January 29, 2009

Dear FRCS Scholarship Applicant,

We are pleased to offer our tuition scholarship program again this year. All families interested in applying for tuition assistance must first be officially accepted by FRCS and have registration fees paid before applying for a tuition scholarship. Scholarship awards are based upon the order in which the completed applications are received and the financial need of the family applying. Each scholarship is recorded as a discount on tuition and only applies to the 2009-2010 school year. If you are unsure as to whether you would qualify for assistance, there is a helpful worksheet on ParentsWeb (for returning families) to assist you in making that decision. Go to ParentsWeb, click on *Newsletters and Downloads, Tuition Assistance Worksheet*. Follow the directions provided for completing the worksheet.

All applications are processed by Confidential Financial Services (CFS). Do not send your application to FRCS. Follow the directions in the application packet to submit your request. You may send it by mail, by fax, or you may process your application on-line at www.cfslogin.com. There is a \$30 fee to process your application.

When completing your application, it is important that you **read all of the directions very carefully** before beginning. If the instructions are unclear or you need assistance with the application, please email your questions to help@cfsonline-cfa.com, or contact TWS at (303)933-4207.

1. FRCS will be utilizing TWS Financial Services, Inc. to review the analysis provided by CFS. TWS will make all recommendations to the FRCS Scholarship Committee.
2. After your application is completed by CFS, the process will continue with TWS once we determine that your 2009-2010 registration fees have been paid for all enrolling children and that we have received your completed Tuition/Financial Commitment form from your family. If either of these is missing, you will be contacted immediately and your application will be on hold until you provide the missing item(s).
3. Additional documents will be required with your application. Please make sure you understand which documents are required and include photocopies with your application (do not send original documents). If you are applying online, you will be instructed where to send your documentation. Any missing documents or delay in sending them to CFS will delay the processing of your application.
4. Your application is kept confidential and will not be sent to the school or the FRCS Scholarship Committee. As a result, in order to properly review your financial analysis from CFS, you will need to send an additional copy of your 2008 IRS Form 1040 to TWS Financial. Their address is 7325 S. Pierce Street, #101, Littleton, CO 80128. You may also e-mail it to twsfinancial@msn.com or fax it to (303)972-0946. Do not forget this important step as it will delay your application process.

From the time your completed application is accepted you should **expect the entire process to take a minimum of 30 days**. If it has been more than 30 days since you turned in your application and you have not been contacted, please call TWS Financial Services.

FRCS continues to be blessed by offering scholarships to families that are struggling financially, but as in past years, there is a limit to these funds. If you are in need of assistance for the 2009-2010 school year, we urge you to apply immediately in order to assess your financial position for next year.

Front Range Christian School also offers other programs that help offset tuition including SCRIP and Family Referral Awards. Visit www.frontrangechristian.org for more information.