



6657 W. Ottawa Ave., Ste. A-17
Littleton, Colorado 80128
(720) 922-3269
(Fax) (720) 922-3296
www.fronrangechristian.org

TEACHER APPLICATION - Part I

Your interest in **Front Range Christian School** is appreciated. We invite you to fill out this initial application and return it to our school office. If there becomes or is an opening for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We may also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview. At that time, a \$25 payment will be required for a background check.

We realize that the key to a successful Christian School is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, **are Christian role models (Luke 6:40)** who desire to nurture the hearts and minds of children.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. APPLICANT'S NAME AND ADDRESS

Date: _____

Full name: _____

Application date: ____/____/____ Date available: ____/____/____

Present Address _____

Phone: Days (____) _____ Evenings (____) _____ Email Address: _____

Best time to call you? _____ Social security # _____

How long have you lived at the above address? _____

Permanent address and phone number if different than present address:

On the reverse side please list any additional addresses where you have resided at any time during the past five years.

B. POSITION DESIRED

Please indicate 1, 2, 3 choice in the box. Then to the right please indicate the grade or subject in order of preference

Kindergarten Elementary _____ Junior High _____ Senior High _____

Full time Part time Substitute

How did you learn about the position for which you are applying? _____

Special Abilities: Please list activities or sports which you would be capable of and be willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels). _____

Future Plans: What would you like to be doing five years from now? _____

C. CHRISTIAN BACKGROUND

Bible:

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes No Your initials _____

Statement Policy:

Please carefully read our Statement of Faith and indicate below your degree of support.

I fully support the Statement as written without mental reservations. Initials _____

I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.
Initials _____

Christian life/service:

1. Are you a born-again Christian? Yes No. Briefly describe your salvation experience:

2. Please give your view on the inerrancy of scriptures: _____

3. Church denominational preference? _____

4. What is your local church affiliation? _____

5. Are you presently a member in good standing? _____ Years? _____

6. In what church activities are you involved and with what degree of regularity? _____

7. What other Christian service have you done since becoming a Christian? _____

8. What is your attitude toward working with those of other races and those of other denominational beliefs?

9. Are you capable of teaching a Bible class? _____ If yes, what would be your subject preferences? _____

10. To what extent should a Christian school teacher become involved in Sunday and other weekday ministries of the church of which you are a member? _____

Devotional Life:

1. Describe your routine of personal Bible study and prayer. _____

2. What book have you read recently that has helped you spiritually? _____

D. PROFESSIONAL QUALIFICATIONS

Please attach photocopies of all your college transcripts. Should you be offered a position, official copies of your college transcripts will be required to be submitted for inclusion in your personnel file.

Formal Training:

Degree	Date Received	Issuing Institution	Major/Minor

Cumulative grade point average - Undergrad: _____ Graduate work: _____

Total # of units **after** date of Bachelor's degree towards a Master's _____ Semester Quarter

Teaching Experience: *Sequentially list your teaching experience with most recent first.*

School's Name	Grades or Subjects	Dates

To what degree are you familiar with various Christian or secular curriculums?

Textbook series preferences? _____

List any other educational advantages that you have had including opportunities for travel. _____

List any books or articles that you have read recently that have helped you to grow professionally. _____

Teaching Credentials: *(Please attach photocopies of any certificates held)*

Do you have an ACSI Teaching Certificate? Yes No
What type? _____ Valid until: _____.

Do you have a state teaching certificate? Yes No State: _____
What type? _____ Valid until: _____

Endorsement(s): List semester hours in endorsement area(s): _____

If you do not hold a certificate, what requirements do you lack? _____

Christian Preparation:

1. Have you had any courses in the Christian Philosophy of Education? _____
If so, where and when? _____
If not, would you be willing to take such a course by correspondence or otherwise? _____
2. Have you had *other* courses giving specific training for Christian schools? _____ Give details: _____

3. List any conferences or seminars which you have led or participated in the past. _____

4. Describe how teacher evaluation has been helpful to you. _____

E. PERSONAL ESSAYS

On separate paper please label and succinctly answer in one or two paragraphs each of the following:.

- A. Briefly give your Christian testimony.
- B. Please describe your Christian philosophy of education.
- C. Why do you wish to teach in a Christian school?
- D. What are the main characteristics that distinguish a Christian school from a public school?
- E. What do you consider to be the proper classroom atmosphere for learning?
- F. What is your philosophy of discipline?
- G. What is your attitude toward physical punishment?
- H. How would you incorporate Godly principles in discipline?
- I. What areas do you feel are your strengths? Weaknesses?
- J. How do you believe the earth and mankind came into being, and over what time period?
- K. Please summarize any additional information that you would like to present regarding your candidacy for this position.

F. EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may make copies of this page or following the same format, use the reverse side.

1. Employer _____ Position _____
Dates of employment _____ Address _____
Supervisor's name and phone number _____
Reason for leaving _____
May we contact this employer? _____ If "no", please explain: _____
2. Employer _____ Position _____
Dates of employment _____ Address _____
Supervisor's name and phone number _____
Reason for leaving _____
May we contact this employer? _____ If "no", please explain: _____

3. Employer _____ Position _____
Dates of employment _____ Address _____
Supervisor's name and phone number _____
Reason for leaving _____
May we contact this employer? _____ If "no", please explain: _____

Have you already signed a contract for next year with any other institution? Yes No

G. PERSONAL REFERENCES

*You will need to sign the **Reference Release Form** that is attached and return it with this application. Do not list family members or relatives for references.*

References:

*Give three **personal references** who are qualified to speak of your spiritual experience and Christian service. List your current pastor first if at all possible.*

<u>Name</u>	<u>Email</u>	<u>Phone</u>	<u>Position</u>
1. _____			
2. _____			
3. _____			

*Give three **professional references** who are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.*

<u>Name</u>	<u>Email</u>	<u>Phone</u>	<u>Position</u>
1. _____			
2. _____			
3. _____			

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that **Front Range Christian School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize **Front Range Christian School** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals which know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a background check. I agree to fully cooperate as necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date



Statement of Faith

1. **We believe** the Bible to be the inspired, the only infallible, authoritative Word of God.
2. **We believe** there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
3. **We believe** in the deity of our Lord Jesus Christ, in His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return to power and glory.
4. **We believe** that regeneration by the Holy Spirit is absolutely essential for the salvation of lost and sinful men and women.
5. **We believe** in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.
6. **We believe** in the resurrection of both the saved and the lost; the saved unto the resurrection of life; and the lost unto the resurrection of damnation.
7. **We believe** in the spiritual unity of all believers - in Christ.

I have read, understand and agree to the above-mentioned statements.

Applicant

Date

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a _____ with **Front Range Christian School**. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release **Front Range Christian School**, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to **Front Range Christian School**.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Date

Applicant's Signature



6637 W. OTTAWA AVE.
 LITTLETON, COLORADO 80128
 (303) 979-4582
 (FAX) (303) 979-3591
 WWW.FRCS.ORG

**REFERENCE REQUEST
 (FOR JR/SR HIGH APPLICANTS)**

PART 1: To be completed by the applicant.

A. AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a _____ with **Front Range Christian School**. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release **Front Range Christian School**, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to **Front Range Christian School**.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

 Applicant's Name (Print) Date

 Applicant's Signature

PART II: To be completed by the reference.

INDICATE BY A CHECK MARK (✓) YOUR RATING OF THE APPLICANT'S QUALITIES AS LISTED BELOW:							
Qualities	Excellent	Good	Average	Fair	Poor	No Opportunity to Observe	I Choose Not to Respond
Appearance-Grooming							
Health							
Dependability-Attendance-Punctuality							
Responsible Use of Sick Leave							
Poise-Personality-Maturity							
Cooperation							
Loyalty							
Commitment to Profession							
Christian Character							

INDICATE BY A CHECK MARK (✓) YOUR RATING OF THE APPLICANT'S QUALITIES AS LISTED BELOW:

Qualities	Excellent	Good	Average	Fair	Poor	No Opportunity to Observe	I Choose Not to Respond
Understanding of Children and Youth							
Rapport with Colleagues							
Positive Attitude and Enthusiasm							
Emotional Stability and Maturity							
Judgment							
Handles Change in a Positive Manner							
Stress Tolerance							
Oral Communication							
Written Communication							
Potential for Success in Position Desired							

FOR TEACHING POSITIONS ONLY:

Qualities	Excellent	Good	Average	Fair	Poor	No Opportunity to Observe	I Choose Not to Respond
Ability to Set Realistic Goals for Students							
Ability to Motivate Students							
Instructional Organization							
Knowledge of Subject Matter							
Innovative Use of Current Trends & Methods							
Classroom Management-Discipline							

In what capacity did you have contact with the applicant? (principal, professor, etc.) _____

What position did the applicant hold in the school or organization? _____

Name of school or organization: _____

Dates of contact: From: _____ to: _____
Month/Day/Year Month/Day/Year

If considering this person for a position, would you (check one):

- 1. Employ without looking further
- 2. Consider strongly, but look at additional applicants?
- 3. Not Consider for employment?
- 4. Look at additional applicants?

Please return this completed form to:

Front Range Christian Jr/Sr High School
6637 W. Ottawa Ave.
Littleton, CO 80128
Phone: (303)979-4582
Fax: (303) 979-3591

Comments: _____

Signature of Reference

Position

Date

